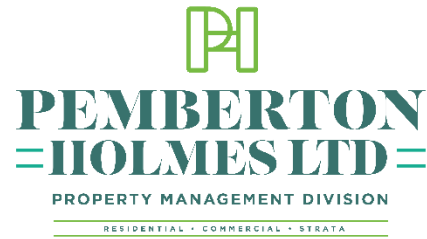


To: Owners
From: Strata Council / Strata Management
Subject: Resident Contact information



Please complete the section below and return to the Pemberton Holmes Strata Management Office, email to strata@thepropertymanagers.ca or fax to 1.888.850.0421

The information contained in this form enables Council and Pemberton Holmes to provide residents with information that is pertinent to them (i.e. Council meetings, workshops, parking, water shut-offs, etc.). This information will be used by **The Strata Council members and Pemberton Holmes ONLY**. Completing this form is not mandatory.

Should you have any questions or concerns, please feel free to contact Pemberton Holmes Strata Management at 250-478-9141 or any Council Member. Thank you.

Date of Possession: _____ **Move In Date:** _____

Unit # _____ **Complex or Address:** _____ **Strata Plan:** _____

Owner #1 Name: _____ **Phone #:** _____

Email Address: _____

Mailing Address:(If living off-site): _____

Owner #2 Name: _____ **Phone #:** _____

Email Address: _____

Mailing Address:(If living off-site): _____

Owner #3 Name: _____ **Phone #:** _____

Email Address: _____

Mailing Address:(If living off-site): _____

Emergency Contact Name: _____ **Phone #:** _____

If you have a tenant (or tenants), please fill out the attached Form K and return it to our office. Forms can also be found at on our website at: www.thepropertymanagers.ca.